

**COLUMBIA COURT HOMEOWNERS ASSOCIATION, INC.**  
**EXECUTIVE BOARD**

P.O. Box 2322  
Sinking Spring, PA 19608  
[www.ColumbiaCourt.us](http://www.ColumbiaCourt.us)  
[info@ColumbiaCourt.us](mailto:info@ColumbiaCourt.us)

**Special Meeting Minutes – June 8, 2019**

- **Attendance:**
  - Mark Gresh, President
  - Roger Cote, Treasurer
  - Rebecca Dorsey, Secretary
  - Steven Fabian
  - Michele Hansen
  - Sue Cote
  - Chris Korejwo
- **Proof of Notice of Meeting:** This was a special meeting. No notice was provided.
- **Discussion:**
  - Chris received a promotion at work on 6/8 and resigned from the CCHOA BOD (President). Rebecca motioned to accept his resignation. Michele seconded. Motion carried.
  - Rebecca motioned to nominate Roger Cote back to the CCHOA BOD. Steve seconded. Motion carried.
  - The CCHOA BOD chose officers. Steve motioned for Mark to serve as President, Roger to serve as Treasurer and Rebecca to serve as Secretary. Michele seconded. Motion carried.
  - Roger and Sue Cote agreed to continue to provide Property Management services for FY19-20.
  - Transition of duties were discussed. Mark needs to get signing privileges at Fulton Bank; Steve needs to be removed from the bank account; Mark needs to be added to the liability insurance policy.
  - The budget and annual bill were discussed. The BOD agreed to combine both annual dues fees into (1) bill, with the following options and payment stubs provided: Option 1 = \$471 due on 9/30/19 or Option 2 = \$329 due 9/30/19 and \$142 due 1/31/20. A \$50 late fee will be assessed if any dues are paid after the due date(s).
  - Rebecca will create a letter to accompany the annual bill, explaining the payment options, as well as listing the acknowledgement of exposure to liability by postponing the fence replacement, new CCHOA BOD addresses, and that the 8/7/19 meeting will be held at the CCHOA pavilion.
  - Michele will ask 79 Michigan to allow the annual dues signage to be posted in their yard in September 2019 and January 2020.

- Roger requested that additional information about resale certificates be posted on the CCHOA website.
  - Mark will work on creating a “Friends of Columbia Court” Facebook page, as well as Instagram and Twitter accounts.
- 
- **Adjournment:** Rebecca motioned to adjourn the meeting. Steve seconded. Motion carried.