

COLUMBIA COURT HOMEOWNERS ASSOCIATION, INC.

EXECUTIVE BOARD

P.O. Box 2322

Sinking Spring, PA 19608

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Meeting Minutes – June 6, 2018

- **Attendance:**
 - Steve Fabian, President
 - Roger Cote, Treasurer
 - Rebecca Dorsey, Secretary
 - Sue Cote
 - Michele Hansen
- **Proof of Notice of Meeting:** This was a regularly scheduled annual meeting. Notice was sent with the proposed 2018-2019 budget.
- **Reading/Approval of Minutes:** The 4/5/18 regular meeting and 4/25/18 special meeting minutes were reviewed. Sue motioned to approve the minutes. Michele seconded. Motion carried.
- **Treasurer's Report:**
 - The monthly reports for April 2018 and May 2018 were reviewed, along with copies of the bank statements/balances, and expense reports for FY17-18. Sue motioned to approve the reports. Rebecca seconded. Motion carried.
 - 36 Michigan's Chapter 13 bankruptcy was dismissed. The CCHOA still has an open judgement against this property.
- **Board openings:**
 - The Board opted to forego a formal election since there were only two (2) nominees for the two (2) open/expiring Board positions.
 - Roger motioned to approve Rebecca Dorsey and Michele Hansen to the Board. Sue seconded. Motion carried. Steve will remain President, Roger will remain Treasurer, and Rebecca will remain Secretary.
- **Ratification of 2018-2019 Budget:**
 - The Board unanimously voted to ratify the budget. Motion carried.
 - The annual letter was reviewed. Verbiage was reviewed regarding pet restraint, playground rules, shoveling curb cutouts, and skateboards/scooters. Steve will make additions/corrections and send to Board members for approval.
 - The final annual letter will be included in the annual bill mailing.

- **Old Business:**

- Playground issues – Roger spoke with the Sinking Spring Borough police, as well as the homeowner whose child had the unauthorized party at the pavilion on 5/12/18. The homeowner/family cleaned up the pavilion, however the graffiti remains. The homeowner offered to power wash the graffiti, however was told to wait until the Board met this date. Roger and Rebecca will speak with the Sinking Spring police detective on 6/7/18 to provide names and pictures of the multiple vandals, and to understand the detective's next steps before approving the homeowner to power wash the graffiti.
- Motorized scooters/skateboards/motorcycles – They are not permitted on Sinking Spring Borough streets or sidewalks. The safety concerns in the neighborhood include children darting out into traffic while using them. A statement regarding use of these items being non-permissible will be included in the annual letter.
- Audit – Steve received a copy of the previous audit and will follow-up with Rodger Krause and Ron Rozansky for quotes.
- Erosion/trees behind 112-114 Michigan Drive – Rebecca will continue to monitor.
- Insurance Review – Roger will contact the CCHOA Attorney to review the liability part to ensure there is enough coverage.
- 2016 playground inspection – Steve did not hear from Sandi Karli regarding who the Sinking Spring Borough and Spring Township use for their playground inspections. Steve will contact her.

- **New Business:**

- Fall Yard Sale – The Board unanimously voted against a Fall yard sale. Motion carried.
- Depositing of pet fecal matter – Some homeowners are keeping filled bags in their front yards. This will be addressed individually with homeowners.

- **Adjournment:** Sue motioned to adjourn the meeting. Michele seconded. Motion carried.