

COLUMBIA COURT HOMEOWNERS ASSOCIATION, INC.

EXECUTIVE BOARD

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Meeting Minutes – April 5, 2017

- **Attendance:**
 - Steve Fabian, President
 - Roger Cote, Treasurer
 - Rebecca Dorsey, Secretary
 - Susan Cote
 - Sandi Karli
- **Proof of Notice of Meeting:** This was a regularly scheduled meeting.
- **Reading/Approval of Minutes:** The 2/1/17 minutes were reviewed and approved.
- **Treasurer's Report:**
 - Outstanding dues – Roger will follow-up on outstanding dues.
 - The monthly reports for February and March 2017 were reviewed, along with copies of the bank statements/balances, expense reports for FY2016-2017, and the Annual Budget for FY2016-2017. February's monthly report will be corrected to include an outstanding check for American Water for \$16.11.
- **Old Business:**
 - Signs for the detention pond have arrived and will be installed.
 - There continues to be issues with groundhogs, skunks and cats. May need to contract with Ehrlich again.
 - Trash bin issues have been resolved.
 - Audit - Sandi will provide Steve with the name of a CPA who may complete the audit at just slightly over what is currently budgeted. Steve will also contact Fred Reigle.
 - Playground mulch – budgeted to be replaced in the Spring.
 - Spring Yard Sale 5/6/17 – Flyers have been sent out. Sandi had a sign made up and will get stands. Signs will be put up 2 weeks prior to the yard sale, and ads will run in the Merchandiser on 5/2 and the Reading Eagle the week of the yard sale.
 - Erosion behind 112-114 Michigan Drive – Rebecca will completed random measurement to evaluate the amount and speed of the erosion.

- **New Business:**
 - The CCHOA tax return has been filed.
 - Roger and Sue will stay on as the Property Management entity for FY2017-2018.
 - The FY2017-2018 budget was reviewed. Sue motioned to ratify the budget and Sandi seconded the motion. Motion carried.
 - Dan Gaiewski will continue to be retained for landscaping and snow removal. Steve will ask Dan to provide a copy of his insurance.
 - The CCHOA website will be moving over to another server.
 - The 2016 playground inspection report has not been received. Steve will contact the vendor for a copy to ensure it was completed, as it was pre-paid.
- **Adjournment:** Sue motioned to adjourn the meeting. Sandi seconded. Motion carried.