

**COLUMBIA COURT HOMEOWNERS ASSOCIATION, INC.**

**EXECUTIVE BOARD**

P.O. Box 2322

Sinking Spring, PA 19608

[www.ColumbiaCourt.us](http://www.ColumbiaCourt.us)

[info@ColumbiaCourt.us](mailto:info@ColumbiaCourt.us)

**Meeting Minutes – February 1, 2017**

- **Attendance:**
  - Roger Cote, Treasurer
  - Rebecca Dorsey, Secretary
  - Susan Cote
  - Sandi Karli
- **Proof of Notice of Meeting:** This was a regularly scheduled meeting.
- **Reading/Approval of Minutes:** The 10/5/16 and 12/14/16 minutes were reviewed. Roger motioned to approve the minutes. Sandi seconded. Motion carried.
- **Treasurer's Report:**
  - Outstanding dues for 2015 and 2016 were reviewed. The only outstanding dues are for 39 Michigan for 2015.
  - The monthly report was reviewed, along with copies of the bank statements.
  - There was discussion regarding the audit. The previous auditor moved and Roger obtained a quote from another CPA to complete an audit, for which the audit quote was given at 4x what the CCHOA has budgeted for an audit. Options to forego an audit, and possibly amend the bylaws to not require an audit, were discussed. Sandi will provide Roger with the name of a CPA who may complete the audit at just slightly over what is currently budgeted. This will be discussed further at the next meeting.
- **Old Business:**
  - Signs for the detention pond have arrived and will be installed.
  - There continues to be issues with groundhogs, skunks and cats.
  - Trash issue updates - A second notice will be sent to 1 Michigan and 2 Michigan.
  - Playground mulch – budgeted to be replaced in the Spring.
  - A 1099 has been sent to Dan. Dan's proposal was received, however needs to be reviewed. Dan would like a signed copy of the contract when completed. It is unclear whether or not the BOD is required to get other bids, or if the BOD can just approve Dan to continue with the mowing and snow removal.
  - Steve received a quote for a yard sale sign. There are questions regarding the quote (quantity of signs, if the sign(s) is two-sided, etc). This will be discussed further before the next meeting, since notification of the Spring yard sale needs/should to be provided one month prior to the actual yard sale date. Sandi will also check into sign costs at Staples.

- Sue motioned to hold the Spring yard sale on 5/6/17. Sandi seconded the motion. Motion carried.
- **New Business:**
  - Erosion at the first detention pond and behind 114 Michigan was discussed. Further discussion will occur at the next meeting.
  - Roger and Sue will not be seeking re-election in June and will not continue as the Property Management entity.
- **Adjournment:** Sue motioned to adjourn the meeting. Sandi seconded. Motion carried.