

COLUMBIA COURT HOMEOWNERS ASSOCIATION, INC.

EXECUTIVE BOARD

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Meeting Minutes – April 22, 2020

- **Attendance:**
 - Steve Fabian, President
 - Roger Cote, Treasurer
 - Rebecca Dorsey, Secretary
 - Michele Hansen, Board Member
 - Jan Moore
- **Proof of Notice of Meeting:** This was a regular meeting that was rescheduled and held via Zoom due to COVID-19 restrictions on public gatherings.
- **Reading/Approval of Minutes:** The 2/5/2020 meeting minutes were reviewed. Roger motioned to approve the minutes. Michele seconded. Motion carried.
- **Treasurer's Report:**
 - The monthly reports for February and March were reviewed, along with copies of the bank statements/balances, and the expense report for FY19-20. Rebecca motioned to approve the reports. Steve seconded. Motion carried.
 - Dues: All CCHOA dues have been paid.
 - Check signing: Rebecca will re-sign once banks are open.
- **Old Business:**
 - Board status and open positions:
 - The (4) current Board members withdrew their resignations due to current events. Rebecca and Michele's terms expire in 2021; Steve and Roger's terms expire in 2022, as well as the open position.
 - Rebecca appointed Jan Moore to fill the open position. Michele seconded. Motion carried.
 - Steve will notify the attorney that the CCHOA will not be dissolved and to stop all work related to this.
 - Steve will change the Board member names on the CCHOA website.
 - FY20-21 Budget: The draft budget was reviewed and ratified.
 - The reserve for repairs line item was adjusted to allow for the Detention Pond I sink hole and playground repairs, as well as to begin to replenish the CCHOA's savings account to allow for future repairs and needs.

- The total FY20-21 budget equals \$42,000, which results in CCHOA dues of \$300 per home for FY20-21. Steve will revise the budget and send it to all Board members for review.
- Roger will develop the annual letter and send it to all Board members for review. The annual letter will be sent out by 5/1/2020. The annual bill will be sent out by 6/1/2020, with a due date of 9/30/2020.
- Detention Pond II Fence: The fence has been installed, however there are some concerns with the installation height from a homeowner. Steve spoke with the fence vendor, who has agreed to come back out and look at the area of concern.
- Detention Pond II erosion correction: There is concern about puddling/ponding on the bank behind residences. Roger will ask the vendor to come back out and look at the area of concern.
- Detention Pond I sinkhole – Roger will have the vendor come out and provide an estimate for repair.
- Playground basketball hoop: The basketball hoop has been received and will be installed once the playground is reopened after the COVID-19 pandemic restrictions are lifted.
- Yard Sale: The yard sale may be rescheduled for the Fall. This will be deferred to the next Board meeting due to COVID-19 pandemic restrictions.
- House colors: Rebecca motioned to add an addendum to the Rules and Regulations regarding house color specifications for conjoined properties. Michele seconded. Motion carried.
 - Notification will be sent with the annual letter, with an effective date of 6/1/2020.
- Social media: The Board deferred action on maintaining a social media page indefinitely.
- **New Business:**
 - The tax return has been completed and filed.
- **Adjournment:** Steve motioned to adjourn the meeting. Roger seconded. Motion carried.